



# Job Description

## Freelance Pastoral Support Worker/Learning and Support Assistant

### Summary of Job

To work as part of our team of Music Leaders, Assistant Music Leaders and Young Music Leaders to ensure the music sessions are safe, supportive, enjoyable and progressive for all young people who attend. Your role is to provide pastoral support as needed, to ensure all young people can participate fully and enjoy the sessions.

### Key Responsibilities

Specific Roles would include:

- Being the first point of contact for participants regarding pastoral care issues
- Greeting participants, and liaising with parents/carers
- Carrying out regular 'check-ins' with participants, and talking to them about their learning and development, and liaising with music leaders around the young people's needs
- Participant registration/data collection
- Keeping a log that highlights individual and group progression, challenges and practice development
- Participating in team planning, review meetings and reflective practice.
- Ensuring that all work takes place in accordance with B Sharp's Health and Safety, Safeguarding & Child Protection and Equality and Diversity policies.
- Advertising & promotion around B Sharp's events.

### Qualifications/Skills

- Experience of young people's pastoral support, youth work or mentoring
- Understanding of Safeguarding and Child Protection
- Ideally you will have experience of supporting young people's learning and development, especially in a creative context. (eg. Arts Award)
- An interest in music-making, although it is not a requirement to be a practicing musician
- A current DBS certificate (B Sharp will arrange DBS if not already in place)

### Hours/Remuneration

- Hub Jams at The Hub, Lyme Regis, DT7 3BS working with young people aged 11 – 19, Tuesdays Term Times, 6.15pm – 8.15pm. £15 per hour
- Boombox at The Hub, Lyme Regis, DT7 3BS, working with young people aged 8 – 11, Thursdays Term Times, 3.45 – 5.00pm. £15 per hour
- You will be contracted on a freelance basis and will be responsible for your own tax and national insurance.

*Inspiring Young People Through Music - Building a Sound Future*